

**MINUTES
VICTORY CHARTER SCHOOL
REGULAR MEETING
GOVERNING BOARD
December 13, 2016**

7:00 A.M.

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Vice Chair Colbert.
- B. Roll Call: Governing Board Member Vice Chair Colbert, Board Members Larson, Amaechi, and McKenzie were present, as well as Co-Principals Saunders & McDaniel.
- C. Approval of Minutes: A motion was made by Board Member Larson and seconded by Board Member McKenzie to approve the Regular Meeting Minutes of 9-27-16 and the Special Meeting Minutes of 11-1-16. Motion carries 3-0.
- D. Persons Wishing to Speak on an Agenda Item: No one.

II. BUSINESS

- A. Modify Performance Certificate Class Size: Class sizes of 35 in 7th and 8th grade need to be changed to 30. Since we currently have a max size of 35, we need to have 35 kids enrolled, if possible, to be in compliance. Motion by Board member Larson and seconded by Board member McKenzie to approve the modification of the Performance Certificate class sizes from 35 to 30 in the 7th grade and 8th grade. Motion carries 3-0.
- B. Approve 10-Year Facility Plan: The facility plan needs to be updated every 5 years. Our facility plan is a basic plan since we don't need to plan for expansion of facility due to increased enrollment. Board member Amaechi motioned to approve the 10-Year Facility Plan and was seconded by Board member Larson. Motion carries 3-0.
- C. Review Federal Program Procedure Manual: We needed to prepare a manual that outlines the procedures followed in handling Federal Funds. The Board received the manual to review. There were no questions or concerns with the procedures outlined in the manual.

III. REPORTS & DISCUSSION

Principal's Report: The Federal Program Review has been completed and went very smoothly. We received very positive comments from our reviewers. They met with parents, teachers, administration and other staff and we received only one recommendation. We needed to include an additional reporting form each year listing the funding sources of each employee which they will sign. That will be implemented immediately.

Choir performed at the annual ISBA Convention and received praises from the attendees. Winter sports are in session and teams are doing well. The elementary school music

program is tonight and the annual holiday concert was held last week at Crossroads and was a great success.

IV. CONSENT AGENDA

The Governing Board reviewed the enclosures under the Consent Agenda (Financial Report 9-30-16, 10-31-16 and 11-30-16; Accounts Payable 9-30-16, 10-31-16 and 11-30-16; Coach Contracts, and Amended Teacher Contracts). Board member Amaechi motioned to accept the Consent Agenda and was seconded by Board Member McKenzie. Motion carries 3-0.

V. ADJOURNMENT

Vice Chair Colbert asked for a motion for adjournment. After a full and complete discussion, upon motion made by Board Member Larson and seconded by Board Member McKenzie the meeting adjourned at 7:13 a.m. with all members voting aye.

The above minutes represent a true and accurate summary of this meeting.

Chairman

Clerk