

**MINUTES
VICTORY CHARTER SCHOOL
REGULAR MEETING
GOVERNING BOARD
September 27, 2016**

7:00 A.M.

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Vice Chair Colbert.
- B. Roll Call: Governing Board Member Vice Chair Colbert, Board Members Larson, Amaechi, and McKenzie were present, as well as Co-Principals Saunders & McDaniel. Motion by Board member Larson and seconded by Board member Amaechi to amend the meeting agenda to include Policy 3060-Homeless Policy in item C- Policies to Amend. Motion carries 3-0.
- C. Approval of Minutes: A motion was made by Board Member Amaechi and seconded by Board Member Larson to approve the Regular Meeting Minutes of 8-23-16 and the Special Meeting Minutes of 8-31-16. Motion carries 3-0.
- D. Persons Wishing to Speak on an Agenda Item: No one.

II. BUSINESS

- A. Approve Updated Special Education Manual: The manual wording has been updated as required. Motion by Board member Larson and seconded by Board member Amaechi to approve the updated Special Education Manual. Motion carries 3-0.
- B. Policies to Adopt: We are adopting the financial set of policies as well as some additional required policies. Board member Amaechi motioned to adopt policies 2420, 2420P, 2425, 2435F, 2700F, 7100, 7110, 7120, 7200, 7210, 7220, 7225, 7230, 7235, 7250, 7260, 7300, 7310, 7320, 7400, 7400F, 7400P, 7407, 7415, 7420, 7450, and 7600 and was seconded by Board member McKenzie. Motion carries 3-0.
- C. Policies to Amend: Many of these policies are being amended due to our policy update service making changes to keep policies current. Board member Larson noted that a reference to the 8 in 6 program needs to be removed from policy 2700P, as that is no longer a program. Board member Larson motioned to amend policies 2435, 2700P-as modified, 3510, 5105, 5340, 5400, 5460, 5480, 6100, and 8605 and was seconded by Board member Amaechi. Motion carries 3-0.
- D. Appoint Assistant Treasurer: Policy 7260, which was adopted today, requires an assistant treasurer be appointed for the student activity funds. Judie Sedrick is the person in charge of these accounts. Board member Larson motioned to appoint Judie Sedrick as assistant treasurer as required in policy 7260 and was seconded by Board member McKenzie. Motion carries 3-0.
- E. Check Signing Procedure: Due to increasing the number of times checks are prepared each month, the Board is considering a modification to the check signing

procedure. Checks for monthly bills can be signed with a signature stamp and then reviewed/invoice initialed by one Board member and by Administration. The change is that one Board member would review/initial invoices before checks are mailed instead of having two Board members sign and review each batch of checks. Our auditor agreed that we have checks and balances in place for proper review of disbursements. Board member Larson motioned to approve the check signing procedure as described and was seconded by Board member Amaechi. Motion carries 3-0.

III. REPORTS & DISCUSSION

Principal's Report: The Barnyard Bash was very successful and included music and Title I information. Next week is parent/teacher conferences and then the start of fall break. Our Community Service Event went very well. We will have a review of our Federal Programs in November.

IV. CONSENT AGENDA

The Governing Board reviewed the enclosures under the Consent Agenda (Financial Report 8-31-16 & Accounts Payable 8-31-16). Board member Larson motioned to accept the Consent Agenda and was seconded by Board Member Amaechi. Motion carries 3-0.

V. ADJOURNMENT

Vice Chair Colbert asked for a motion for adjournment. After a full and complete discussion, upon motion made by Board Member Larson and seconded by Board Member Amaechi the meeting adjourned at 7:17 a.m. with all members voting aye.

The above minutes represent a true and accurate summary of this meeting.

Chairman

Clerk