

**MINUTES  
VICTORY CHARTER SCHOOL  
REGULAR MEETING  
GOVERNING BOARD  
August 22, 2017**

**7:00 A.M.**

**I. REGULAR MEETING PRELIMINARIES**

- A. Meeting Called to Order: by Chairperson Mauldin.
- B. Roll Call: Governing Board Member Chairperson Mauldin, Board Members Larson, Colbert, Amaechi and McKenzie were present, as well as Co-Principals Saunders & McDaniel. Motion by Board Member Colbert to amend the agenda to include an Executive Session at the end of the meeting and to add a letter of resignation to the Consent Agenda was seconded by Board member Larson. Motion carries 4-0.
- C. Approval of Minutes: A motion was made by Board Member Amaechi and seconded by Board Member McKenzie to approve the Regular Meeting Minutes of 7-25-17. Motion carries 4-0.
- D. Persons Wishing to Speak on an Agenda Item: No one.

**II. BUSINESS**

- A. Approve 6-30-17 Audit and Form 990: Our audit and form 990 as prepared by our auditor were reviewed by the Board. Motion by Board member Amaechi and seconded by Board member Colbert to approve the audit and form 990. Motion carries 4-0.
- B. Amend Policy 8221-Food Service Lunch Payment Procedure: This policy has been updated to meet new requirements. Board member Larson motioned to amend Policy 8221 and was seconded by Board member Amaechi. Motion carries 4-0.
- C. Adopt Policy 3035-Enrollment for Midyear Transfer Students: This policy outlines the procedures to be followed when filling an empty class seat during the school year. Board member Colbert motioned to adopt policy 3035 and was seconded by Board member Amaechi. Motion carries 4-0.
- D. Approve Alarm Monitor Contract: Mr. Boyd recommends starting with a one year contract with Global Surveillance for alarm monitoring services, to make sure there aren't any problems and then consider a longer term contract next year. Board member Colbert motioned to approve a one year contract with Global Surveillance for alarm monitoring services and was seconded by Board member Larson. Motion carries 4-0.
- E. Approve Application for School Credit Card: A school credit card with a small limit would be helpful in placing orders and being able to find the best price possible. The credit card will be in Dr. Saunders name with a credit limit of \$4,000 to \$5,000. The card balance will be paid off each month prior to the due date and backup documentation will be required for all purchases. Each month the invoice and documentation will be reviewed by a Board member signer and Administration. The clerk, Niki Crow, will be given authority as a contact person

authorized to discuss charges and other questions concerning the account as well as permission for online access to the credit card account. Motion by Board member Larson and seconded by Board member Colbert to approve completion the credit card application. Motion carries 4-0. Motion by Board member Colbert and seconded by Board member Larson to authorize Niki Crow as a contact person for the credit card with online access to the account. Motion carries 4-0.

### **III. REPORTS & DISCUSSION**

Principal's Report: We have had a very smooth start to the year and looking forward to a great school year. The eclipse activities went very well and parents were happy with the way the event was organized. Thank you Mrs. Thomas for your work on this event. Thank you to Mrs. Stallcop and Niki Crow for their work and the continued financial stability of the school. Thank you to Buddy Boyd and Brett Stimpson for their hard work on school projects.

### **IV. CONSENT AGENDA**

The Governing Board reviewed the enclosures under the Consent Agenda (Financial Report 7-31-17; Accounts Payable 7-31-17; Coach Contracts: ETC Agreement; and Letter of Resignation). Board member Colbert motioned to accept the Consent Agenda and was seconded by Board Member Larson. Motion carries 4-0.

Chairperson Mauldin announced she would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 74-206(1) (b), Idaho Code, to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, individual agent or public school student.

Board member Colbert seconded the motion made by Board member Larson, and Chairperson Mauldin declared the Governing Board into Executive Session with all members voting aye, at 7:29 a.m.

Executive Session

Chairperson Mauldin reconvened the Board into Open Session at 7:48 a.m.

### **V. ADJOURNMENT**

Chairperson Mauldin asked for a motion for adjournment. After a full and complete discussion, upon motion made by Board Member Larson and seconded by Board Member Amaechi the meeting adjourned at 7:49 a.m. with all members voting aye.

**The above minutes represent a true and accurate summary of this meeting.**

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**Chairman**

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**Clerk**